



Cassia County Board of Commissioners REGULAR MEETING MINUTES

Monday, May 15, 2023

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

- 1) 9:02 AM Call to order
- 2) Pledge of Allegiance and prayer
- 3) 9:04 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Cally Velasquez - Deputy Clerk (Not voting).

- 4) 9:05 AM Calendar, meetings, committee reports, and correspondence
 - a) 5/16/2023 - South Central Public Health meeting - Kunau
 - b) 5/17/2023 - South Central Public Health budget hearing - Kunau
 - c) 5/17/2023 - Recycling Model Presentation in Salt Lake for Solid Waste District - Beck
 - d) 5/18/2023 - Meet at 10:00 AM to review budgets before attending Minidoka
 - e) 5/18/2023 - Joint meeting with Minidoka County at 12:30 PM to discuss FY2024 joint budgets
 - f) 5/22/2023 - Joint meeting with Minidoka County at 2:30 to finalize budgets at Cassia County
- 5) 9:08 AM Approve payables for 5/15/2023

9:08 AM **Motion and Action:** Approve payables as presented on 5/15/2023, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.
Motion passed unanimously.

- 6) 9:10 AM Personnel Matters - Change of Status Requests
 - a) CCSO - Carma Oldham - Driver's License Technician - evaluation
 - b) MCCJC - Andrea Bennett - Administrative Secretary - evaluation

9:11 AM **Motion and Action:** Approve Change of Status Requests as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

CASSIA COUNTY COMMISSION
REGULAR SESSION
Monday, May 15, 2023

Instrument # 2023001458
BURLEY, CASSIA, IDAHO
5-23-2023 09:17:33 AM No. of Pages: 7
Recorded for : CASSIA COUNTY COMMISSIONERS
JOSEPH LARSEN Fee: 0.00
Ex-Officio Recorder Deputy *CV*
Index to: COMMISSIONERS MINUTES

7) 10:38 AM Executive Session

10:39 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, Idaho Code § 74-206 (1) (f) to communicate with legal counsel regarding pending/imminently-likely litigation, and Idaho Code § 74-206 (1) (i) to communicate with risk manager/insurer regarding pending/imminently-likely claims, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

11:35 AM Upon exit of Executive Session, the board took the matter under advisement.

8) 9:12 AM Decide on the sharing of data from the Covid-19 website

9:14 AM **Motion and Action:** Approve the sharing of data from the Covid-19 website, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

9) 9:14 AM Review and sign letter of support to Cassia Paramedics for a grant - Searle

9:16 AM **Motion and Action:** Approve signing the letter of support for the Cassia Paramedics for a grant for an ambulance, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

SCHEDULED ACTION AGENDA ITEMS

10) 9:17 AM Reports from VSO

a) Mr. Driscoll reviewed his quarterly report for the Board.

b) He noted the following for the month of April:

i) Conducted 90 personal interviews and made 153 phone calls.

ii) Submitted 177 forms, and sent 101 letters.

iii) Added 11 new veterans, and worked an additional 15 hours in the office

11) 9:22 AM Sign final plat for Bear Hollow Subdivision

9:25 AM **Motion and Action:** Approve signing the Bear Hollow Subdivision plat as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member

Motion passed unanimously.

12) 9:30 AM Executive Sessions pursuant to Idaho Code § 74-206 (1) (b) - to discuss personnel matters

9:30 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.

CASSIA COUNTY COMMISSION

REGULAR SESSION

Monday, May 15, 2023

9:31 AM **Revised Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues and Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

10:01 AM Upon exit of Executive Session, the Board took the matter under advisement.

10:01 AM **Motion and Action:** Approve recommendations of the Social Services Director regarding indigent matters, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.

Motion passed unanimously.

13) 10:02 AM South Central Community Action Partnership annual report and request for funding - Ken Robinette

- a) Mr. Robinette reviewed their annual report for 2022. He highlighted their major program of food assistance. He reported providing a little over 2.5 million pounds of food for families in the area totaling 57,003 food boxes.
- b) Mr. Robinette also detailed their affordable housing projects. They have just acquired eight lots in Minidoka County they are going to build on as soon as they get enough qualified applicants. The applicants must meet stringent requirements and participate in the building process to be approved.

10:26 AM Prosecutor Larsen entered the meeting

14) 10:29 AM Approval of the FY2024 Indigent Defense Application

- a) Deputy Auditor Wallace briefly reviewed the application with the Board.

10:37 AM **Motion and Action:** Approve signing the FY2024 Indigent Defense Application as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

UNFINISHED BUSINESS ACTION AGENDA ITEMS

15) 11:39 AM Discuss FY2024 Budget Matters

- a) It was determined to hold any updates until Thursday's budget meeting.
- b) The meeting will be set in the Cassia Commission Chambers at 10:00 AM to review any updates and go over Cassia's portion of the joint budgets before meeting with Minidoka County commissioners.

16) 11:35 AM Review and sign contracts with conflict public defender attorneys - none at this time.

17) 11:36 AM proposed building discussion

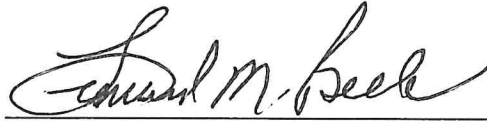
- a) Beck reported that he took the mock floor plans to erstad for their review and they were appreciative. He still had questions about how big of a building would be needed and if it could accommodate either the adult misdemeanor probation office or the IT department and still leave any room for future growth.
- b) None of the departments had gotten back to the commissioners regarding their current square footage. Deputy Clerk Velasquez will follow up with the departments.

**CASSIA COUNTY COMMISSION
REGULAR SESSION
Monday, May 15, 2023**

18) 11:48 AM Adjourn

11:48 AM **Motion and Action:** Adjourn, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

APPROVED:



Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:



Cally Velasquez

SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS & DEMANDS GENERAL GOVERNMENT FUNDS

61% OF FISCAL YEAR ELAPSED

*** UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .**

Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	5,237,898.00	2,970,687.74	31,862.10	2,267,210.26	43%
0002 ROAD & BRIDGE	579,720.00	343,921.07	7,632.39	235,798.93	41%
0006 DISTRICT COURT	374,120.00	192,976.11	70.00	181,143.89	48%
0008 JUSTICE FUND	12,291,405.00	7,095,207.76	7,241.09	5,196,197.24	42%
0016 SOCIAL SERVICES-ASSISTANCE	747,118.00	147,157.78	3,021.50	599,960.22	80%
0020 REVALUATION	452,825.00	231,724.90	1,144.53	221,100.10	49%
0027 NOXIOUS WEED & PEST	426,030.00	165,840.86	770.06	260,189.14	61%
0028 SNOWMOBILE	86,450.00	23,619.08	29.06	62,830.92	73%
0032 PREVENTIVE HEALTH FUND	272,300.00	180,267.60	22,684.44	92,032.40	34%
		Total Amount Paid	74,455.17		


STATE OF IDAHO
CASSIA COUNTY


WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT
WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE
TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS
AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF

5-15-2023


COMMISSIONER


COMMISSIONER


COMMISSIONER

*** WARNING: This fund is over budget**

Cassia County Commissioner Meeting

Attendance Log

Date: 5-15-2023

NAME (Please Print)	TOWN	REPRESENTING
1. Chuck Driscoll	Burley	Veterans Service Office
2. Thompson		CCSO
3. George W. Driscoll	Cookley	Sheriff
4. Ken Rabineth	Twin Falls	SCCAP
5. Angie Carter	Twin Falls	SCCAP
6. Ronny Wastradowski	Twin Falls	SCCAP
7. Ana DelBiv	Burley	SCCAP
8. Michelle Wallace	Rupert	Auditors
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